Power, Energy & Utilities • Sales Call Pre-Plan

Account Information					
Plan Date:	Visit Date:				
Account Name:		Main Buyer:			
Phone:	Best time to call:	Email:			
Address:					
City:		State:		Zip:	
Type Of Call ☐ New Account ☐ Revisit Shop/Dept.	☐ New Shop/Dept (See☐ Upper Mgmt. Call	Side 2)	☐ Dormant A		
Products to Show					
Notes					
Product Demos Section Part Nu	mber Product				
3					
Service /Equipment Mainten	ance				
Special Programs					
	unt		Work Order	Survey	
Close					
Next Appt Date:		Time:			
Customer Referral:		New Agent Referral:			



Where and Who to Sell



LOCATION	WHO TO SEE	LEAD ITEMS	
Purchasing	Purchasing Manager Name:	Phone:	
Safety	Safety Head Name:	Retract-A-Belt, CIC Medical Catalog, Safety Glasses Phone:	
Turbine Deck	Deck Supervisor Name:	Pro Drills [™] , RazorQwik [™] , Thread Restorer, Leak Detective Phone:	
Yard	Yard Supervisor Name:	Retract-A-Belt Phone:	
I&E (Instrumentation & Electronics)	Shop Lead Name:	Pro Drills [™] , LED Lights Phone:	
Tool Crib	Shop Lead Name:	Nuts, Bolts, Full MRO Supplies, Red Wall Phone:	
Fleet & Equipment	Head Mechanic	Pro Drills™, RazorQwik™ Phone:	
Welding	Lead Welder Name:	Auralloy, IPP Catalog Phone:	
Electrical	Lead Electrician Name:	Fusion Wrap, 6-1 Shrink Tubing, Wire Marker SetPhone:	
High Voltage	Lead Electrician Name:	Lug Terminals, 6-1 Shrink Tubing, High Temp Terminals Phone:	
Mechanical	Lead Mechanic	Pro Drills [™] , RazorQwik [™] , Thread Restorer, Leak Detective Phone:	
Motor Repair	Lead Mechanic	Pro Drills™, Taps, Tool Cool II, Tool Lube Phone:	
Line Maintenance	Maintenance Head	Pro Drills [™] , Taps, Tool Cool II, Tool Lube Phone:	
Security	Safety Head Name:	Retract-A-Belt, LED Lights	
Meter Repair	Shop Lead Name:	Pro Drills™, Shrink Tubing, Electric Terminals Phone:	



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